



## **How to set up a recurring electronic payment to Mid Minnesota from another financial institution:**

**1. Fill out the form on page two completely.**

You do not need to fill out the *'For Credit Union Use Only'* section.

**2. Attach a voided check for the account you want the funds to pull from at your other financial institution.**

**3. Mail the completed form and check to:**

Mid Minnesota Federal Credit Union  
PO Box 746  
Brainerd, MN 56401

**4. If the form was filled out incorrectly or something is missing a Member Resource Specialist will contact you.**



PO Box 746  
Brainerd, MN 56401

## Direct Pay

We are pleased to introduce a service that will save you time and money! The Direct Pay plan allow you to deposit to your Mid Minnesota Federal Credit Union share, mortgage or loan account automatically from your checking or savings account at another financial institution.

## How Does Direct Pay Work?

Simply complete and return the following form in the Business Reply envelope provided, along with a **voided check attached**. Your completed form will authorize regular scheduled payments to be made from your checking or savings account. Your payment will be made automatically on the specified day and proof of payment will appear on your regular Mid Minnesota statement.

## Authorization Agreement for ACH Transactions

I (we) hereby authorize Mid Minnesota Federal Credit Union to initiate debit entries to my (our) account(s) as indicated below and the financial institution named below, to debit/credit the same such account. I (we) agree to have available funds in my (our) account on the designated date to effect the transfer. This authority will remain in effect until I (or either of us) notify the credit union in writing at least one week prior to the next settlement date. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

<b><u>Current Checking/Savings Holder</u></b>		
Financial Institution Name		Address/City/State/Zip
Type of Account: <input type="checkbox"/> Checking <input type="checkbox"/> Savings		Routing Number (sending to)
Account Number		Amount \$
Frequency of Transfer		Date of Transfer
<b><u>Mid Minnesota Account Information</u></b>		
Credit to: <input type="checkbox"/> Mortgage <input type="checkbox"/> Loan <input type="checkbox"/> Deposit		Account Number
Member Name	Signature	Date
Joint Member Name (if applicable)	Signature	Date
Mid Minnesota Federal Credit Union will make every effort to complete this transfer unless circumstances beyond our control prevent the transfer, despite reasonable precautions that we have taken. All terms and conditions of your account agreement apply to this agreement. ***Your final loan payment may be less than your regular monthly payment. MMFCU will retain Direct Pay applications for 2 years after payment stops.		
<b><u>For Credit Union Use Only</u></b>		
Authorization Number	Employee	Date

ORIGINAL SIGNED FORM TO BE FILED WITH EFT REPRESENTATIVE