



New eDocs Subscribers

1. Log into MMFCU Online Banking.
2. Click the "MORE" widget

Dashboard

Accounts

Account Type	Balance
Checking	\$5.49
Savings	\$14.51
Health Savings Checking	\$500.00

Next 15 days

There is no activity scheduled for the next 15 days.

Last 15 days

Logged in 5 times

BudgetTracker

You have no budgets

Create a Budget

LIVE YOUR DREAM

Truck Loans that fit my needs.

3. Click on the eDocs widget to be taken to the eDocs page

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SUBJECTS MESSAGE CENTER CREDIT CARD ACCESS POINT DESIGN YOUR DEBIT CARD LOAN CENTER **e-DOCS** BILLPAY WIDGET OPTIONS

4. Once on the eDocs page you will need to click subscribe.

The screenshot shows the E-DOCS interface. On the left is a sidebar with icons for Dashboard, My Accounts, Transfers, Savings Goals, and Draft Services. The main content area has tabs for Overview, Tax Statements, Statements, and Notices. Below the tabs, there is a 'Welcome to your eDocuments' section with a link to access a statement backer/check reconciliation form. A central box contains a message about electing to receive electronic versions of notices and statements, with an 'UNSUBSCRIBED' button on the left and a yellow 'Subscribe' button on the right.

5. When you click subscribe a pop up will come up. This pop up is a subscription disclosure. Read through the disclosure, consent form and click the agree box below to accept.

6. At the bottom of the page you will need to click on the blue link that says: "**Open PDF**," to get your character code to put into the box below.

7. Enter the 5 character code in the box and click the green subscribe button at the bottom right.

The screenshot shows a 'Subscription Disclosure' pop-up window. It contains the following text: 'I elect to receive electronic versions of notices and statements that the credit union sends me. By electing to "subscribe" I will begin to receive email notifications alerting me to the fact that my eNotice and/or eStatement can be viewed online. I have read the below terms and conditions. If at any time I change my mind, I can reinstate paper copies of my notices and statements by clicking "unsubscribe" online.' Below this is a request to 'Please accept the disclosure to confirm this change:'. A scrollable area contains the 'Mid-Minnesota Federal Credit Union eSign Act Disclosure and Consent Form' with detailed terms and conditions. At the bottom of the scrollable area is a yellow 'I Agree' checkbox. Below the scrollable area is a 'PDF Access Confirmation' section with the text: 'Before you proceed, we need to make sure you can open PDF documents.' It includes two steps: '1. Open PDF' with a document icon, and '2. Copy the 5 character code into the text box below.' A yellow text box is provided for the code. At the bottom right of the pop-up are 'Cancel' and 'Subscribe' buttons.

8. This will then bring you to the eDocs page again. It should show you are subscribed to eDocs and you will then be able to pick a document to view from the tab above.

DASHBOARD

MY ACCOUNTS

TRANSFERS

SAVINGS GOALS

DRAFT SERVICES

MORE...

E-DOCS

Overview Tax Statements Statements Notices

Welcome to your eDocuments

Please click [here](#) to access your statement backer/check reconciliation. This form is provided to help you balance your statement.

SUBSCRIBED

By clicking the unsubscribe button, MMFCU will resume your monthly paper statements and notices. If at any time you change your mind simply "subscribe" online or by calling (218) 829-0371.

Unsubscribe